

**SMITH VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTOR MINUTES  
Workshop  
February 4, 2020**

The following items were discussed and/or approved from the agenda:

1. The meeting was called to order at 18:03 hours by President Boudreau.
2. Board Members present were President Boudreau, Director Abrott and Director Myers. Chief Loveberg was in attendance as well as several SVFPD Members.
3. **Review and adoption of agenda:** Director Myers moved to adopt the agenda as presented. President Boudreau seconded, and all were in favor. The motion passed.
4. **Community Input/Public Participation:**
  - Admin. Asst. Summer Walker commented that Director Abrott's and Director Myer's seats are up for election, and they will need to file for election in March.
  - President Boudreau informed us that the "nuisance" property that community member Cathy Eckart has been working on is now cleaned up and completely resolved.
5. **A Workshop to discuss and update the Smith Valley Fire Protection District Strategic Plan:**
  - Chief Loveberg distributed copies of the revised draft.
  - Discussion on the following items:
    - a. **Personnel:**
      - Reviewed added sentence under "vision" on pg. 6. There is some missing data that needs to be updated.
      - Reviewed new wording under "goal" pg. 8-9. Needs to finish sentence on top of pg. 9.
      - Discussed the strategy of increasing incentives for EMTs.
      - Discussed addition of a mentoring program on pg. 9.
    - b. **Leadership and Management:**
      - Discussed unfilled Assistant Chief position and possibility of underfilling with Training Captain. Discussed salary and budgeting issues.
    - c. **Apparatus / Facility Refurbishment, Replacement, and Purchase Schedules:**
      - Discussed repair of Station 40 drainage issue. Bid received today. Would like to obtain additional bids.
      - Reviewed current facilities and needs for improvements.

- Director Abrott commented on Table 8 – requested that Chief Loveberg follow up on the standby generator. Chief Loveberg will call Lyon County again.
- Discussed storage at Central. Perhaps we need to surplus some items that we no longer need in order to free up some storage space.
- Briefly discussed radios.

d. **Personal Protective Equipment and Other Equipment**

- This section is new to the Strategic Plan.
- Discussed the need for new turnouts and SCBAs. Many of our personnel have turnouts more than 10 years old. Our SCBAs are not in compliance with newest standards. We would seek grant funds to help purchase these items.
- Discussed thermal imaging cameras, piercing nozzles, and MCI/Active Assailant medical kits. Grant funds may also help to partially fund these needs. Discussed the immediate need for some of these items.

e. **Fiscal**

- Briefly discussed. Much of this information needs to be updated.
- Chief Loveberg will add the suggested information, update the missing and outdated information, and send out an updated draft. We will discuss the updated Strategic Plan at our March Board of Directors Meeting.

6. **Community Input/Public Participation:**

- None.

8. **Adjournment:**

- President Boudreau moved to adjourn. Director Myers seconded, and all were in favor. Meeting was adjourned at 1933 hours.

Respectfully submitted,  
SW, Admin. Asst.